

Proceedings of 31st Governing Council Meeting held on 25.04.2022 at 11.30a.m.
At Conference Hall (I floor) at PET Engineering College, Valluor – 627 117

Ref. No. PET/GC/2021-22 /31

Date: 25.04.2022

PRESENT: Prof. P.O.J. Leeba,
Chairman

Members present: 09

Sl. No	NAME OF THE MEMBERS
1.	Prof.P.O.J. Leeba,M.Tech.,MISTE.,FIE Chairman, College Governing Council, PET Engineering College.
2.	Mr. A. Shahul Hameed Managing Trustee, PET Engineering College.
3.	Mr. S.KhajaMohideen Secretary, PET Engineering College.
4.	Mr.S.M. Jamaludeen Treasurer, PETEC
5.	Mr. S.M.S. Hameed Immediate Past Managing Trustee, PET Engineering College.
6.	Mr. A. Mohamed Jaffar Immediate Past Secretary, PET Engineering College.
7.	Mr. Syed MeeranAriff Former Managing Trustee, PET Engineering College.
8.	Prof. S.Abubucker, M.E.,FIE.,MISTE.,MISTD. Former Correspondent, PET Engineering College.
9.	Dr. K. Madhan Kumar, M.E., MISTE Principal, Member and Ex Officio Secretary, PET Engineering College.


Points Discussed	Resolution
1) The meeting began with the Qirath at 11.30 a.m.	Qirath recited by Mr. A. Ahmed Basbeer, Administrative Officer of PET Engineering College.
2) Welcome by the Chairman	Prof. P. O. J Lebba, Chairman of PET Engineering College, welcomed all the members of Governing Council and also welcome the new Governing Council member Mr. A. Shahul Hameed, Managing Trustee of PET Engineering College.
3) Report and information submitted by the Principal	*Read and ratified *The Chairman congratulated the effort of Member Secretary for getting the new course on Artificial Intelligence.
4) In accordance with the instruction received from the University the Antidrug committee which has been newly framed is submitted for approval.	Read and ratified
5) To submit and approve the proceedings of the IQAC meeting held on 14.02.2022	After elaborate discussion it was approved.
6) To approve the number of staff to be recruited for all the Program as per AICTE, Anna University norms for the academic year 2022-23 [with the existing details of sanctioned post for the year 2022-23 approved in 14th IQAC on 14.02.2022, an extra faculty of 2 numbers are required for MBA department].	Read and ratified
7) To submit and approve the number of post in each and every department to be appointed as per the norms of AICTE & Anna University for the academic year 2021-2022	The required number of recruitments for each post was approved and permission was sanctioned to make appointments properly through constituted selection committee
8) List of Staff members who left the institution in the academic year 2021-2022	The trust members suggested to retain experienced faculty to upgrade the quality of the institution.
9) Submission of University Examination results for May /June 2021 & Nov /Dec -2021	Read and ratified
10) To approve the sanctioned amount for the utility of faculty development programs/ workshops and membership fee to enrich their skills.	The Chairman appreciated the efforts taken by the staff and the Managing Trustee asked the Member Secretary to motivate the faculty to upgrade their knowledge by involving in research, publishing papers and authoring books.
11) As per the resolution passed in the previous GC meeting dated 02/12/2015, donation from Philanthropists were utilized for the following beneficiaries, Number of beneficiaries, O Merit scholarship : 150 O Economically weaker section: 150 O Sports: 21	The treasurer thanked the generous contribution of the trust members towards scholarship of different categories.
12) The budget proposal for the year 2022-23 was submitted for approval	After Elaborate discussion it was approved.


<p>12) *Feedback review committee was framed to review the feedback collected from students, teachers and stake holders. * To improve the quality of teaching learning process, threshold value is increased to 3.75 from 3 scales in feedback analysis. *List of faculty scored below threshold scale for 2021-22 (00) was submitted</p>	<p>It was decided to encourage staff to attend conferences / Seminars / FDP organized by other institutions.</p>
<p>13) Proposal for Memorandum with New technology, Coimbatore and Blue Bharat EXIM Pvt. Ltd. Chennai.</p>	<p>The GC members appreciated the member secretary for taking initiatives to make collaborations with New technology, Coimbatore and Blue Bharat EXIM Pvt. Ltd, Chennai.</p>
<p>14) Any other points with the approval of the Chairman</p>	



Principal & Member Secretary

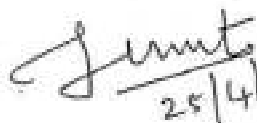

Chairman

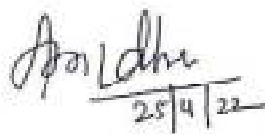

S. A. Subucker



M. Syed Mohamed


S. M. S. Hameed


A. Mohammed Jaffar


25/4/22 Syed Meeran Ariff


25/4/22 S. M. Jamaludeen


28/4/22 S. Khaja Mohideen

Proceedings of 32nd Governing Council Meeting held on 22.12.2022 at 10.30a.m.
At Conference Hall (I floor) at PET Engineering College, Vallioor – 627 117

Ref. No. PET/GC/2022-23 /32

Date: 22.12.2022

PRESENT: Prof. P.O.J. Lebba,
Chairman

Members present: 10

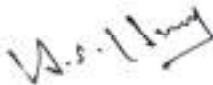



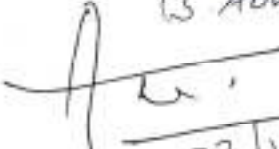
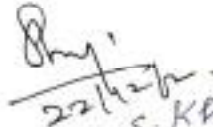



Sl. No	NAME OF THE MEMBERS
1.	Prof.P.O.J. Lebba, M.Tech.,MISTE.,FIE Chairman, College Governing Council, PET Engineering College.
2.	Dr. J. Ansari, Chief Scientist, Head CSIR-NIIST, Thiruvananthapuram
3.	Mr. Shahul Hameed Managing Trustee, PET Engineering College.
4.	Mr. S.Khaja Mohideen Secretary, PET Engineering College.
5.	Mr.S.M. Jamaludeen Treasurer, PETEC
6.	Mr. S.M.S. Hameed Former Past Managing Trustee, PET Engineering College.
7.	Mr. A. Mohamed Jaffar Immediate Past Secretary, PET Engineering College.
8.	Mr. Syed Meeran Ariff Former Managing Trustee, PET Engineering College.
9.	Prof. S.Abubucker, M.E., FIE., MISTE.,MISTD. Former Correspondent, PET Engineering College.
10.	Dr. K. Madhan Kumar, M.E., MISTE Principal, Member and Ex Officio Secretary, PET Engineering College.

Points Discussed	Resolution
1) The meeting began with the Qirath at 10.30 a.m.	Qirath recited by Mr. A. Ahmed Basheer, Administrative Officer of PET Engineering College.
2) Welcome by the Chairman	Prof. P. O. J Lebba, Chairman of PET Engineering College, welcomed all the members of Governing Council. Also welcomes the new Governing Council members Dr. J. Ansari, Chief Scientist, Head CSIR-NIIST, Thiruvananthapuram.
3) Report and information submitted by the Principal	Read and ratified
4) To submit and approve the proceedings of the IQAC meeting held on 08.08.2022	After elaborate discussion it was approved.
5) The following committees have been reconstituted and submitted for approval <ul style="list-style-type: none"> • YRC Cell • SAC • Admission Committee • Transport Committee • Timetable Committee • Hostel Welfare Committee • Counseling Committee • Anti-ragging Committee • Anti-ragging Squad Committee 	The new committee list is approved by the Governing Council members.
6) To ratify the appointment of the staff after 30th G.C. meeting,	Read and ratified
7) List of Staff members who left the institution after 31st G.C. meeting	The trust members suggested to retain experienced faculty to upgrade the quality of the institution
8) Report on admission status for the Academic year 2022-23	Read and ratified
9) Submission of University Examination results for April /May -2022	Read and ratified
10) To approve the sanctioned amount for the utility of faculty development programs/ workshops and membership fee to enrich their skills	The Chairman appreciated the efforts taken by the staff and the Managing Trustee asked the Member Secretary to motivate the faculty to upgrade their knowledge by involving in research, publishing papers and authoring books.

11) To submit and approve the number of post in each and every department to be appointed as per the norms of AICTE & Anna University for the Academic year 2022-2023	The required number of recruitments for each post was approved and permission was sanctioned to make appointments properly through constituted committee.
12) To submit the audited statement for the financial year ending 31st March 2022 issued by Antony & Co Chartered Accountant	Read and ratified
13) It was decided to allocate fund for general maintenance	Read and approved
14) *Feedback review committee was framed to review the feedback collected from students, teachers and stake holders. * To improve the quality of teaching learning process, threshold value is fixed as 3.5 out of 5 scale in feedback analysis. * List of faculty scored below threshold scale for 2021-22 even was submitted	It was decided to encourage staff to attend conferences / Seminars / FDP organized by other institutions
15) Any other points with the approval of the Chairman	The Chairman proposed to initiate the work towards NBA accreditation of eligible departments


22-12-22
Principal & Member Secretary


Chairman

1.  (A. Shahul Hameed)
2.  (A. Shahul Hameed)
3.  (S. Abubaker)
4.  (A. Shahul Hameed)
5.  (J. Anwar)
22/12/2022
6.  (S. Khaja Mohideen)
22/12/22
7.  (Syed Meeran Ariff)
22/12/22
8.  (S.M. Jamaludoom)
22-12-22
9.  (S.M.S. Hameed)